

Registration Information and Conditions

10th Anniversary CLEER Conference - EU external relations: Tackling global challenges?

6-7 December 2018

Registration Procedure

1. You may register via the website by submitting the completed online registration form at: www.asser.academy/register/CLEER10thAnniversary.aspx.
2. Each participant should use a separate form.
3. Upon completion of the online registration form, you will be directed to an online payment environment.
4. Your place in the conference is confirmed only when the online registration form has been submitted and the payment has been received.
5. The registration form constitutes a legally binding agreement. By submitting the completed registration form, the registrant declares to be in accordance with the requirements and provisions described therein.
6. The T.M.C. Asser Instituut cannot be held responsible for the non-arrival of registration information. If you have not received an automatic e-mail concerning your registration within 24 hours of submitting, please contact conferencemanager@asser.nl.
7. The T.M.C. Asser Instituut reserves the right to withhold registration.

Payment Conditions

1. There are three fee categories:
 - Early birds €100,- (expires on 15 November at 23:59 CET)
 - (PhD) students: €100,-. A reduced fee has been made available for bachelor, master and PhD students
 - Regular fee: €200,-
 - Individual members of the CLEER Network - Free
2. The fee includes coffee & tea, refreshments, lunch and a closing reception.

Cancellations and Non-Attendance

1. Cancellations will only be accepted if submitted by e-mail to conferencemanager@asser.nl one week prior to the conference (deadline: 29 November 2018). In case payment has already been made, the money will be refunded.
2. For cancellations after 29 November 2018 or non-attendance, for whatever reason, no refunds will be made.
3. The name of a registration can be changed without any charge.
4. Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations in the programme.
5. The T.M.C Asser Instituut reserves the right to cancel *the 10th Anniversary CLEER Conference - EU external relations: Tackling global challenges?* In case such action is necessary, registrants will be informed at least two weeks before the starting date of the conference.
6. In the event that the T.M.C. Asser Instituut cancels *the 10th Anniversary CLEER Conference - EU external relations: Tackling global challenges*, the full sum paid will be reimbursed.

Liability

1. The T.M.C. Asser Instituut cannot be held liable for personal injuries or for loss and/or damage to the personal belongings of participants either during or as a result of the conference.