

# Registration Information & Conditions 2017

## Summer Programme on Disarmament and Non-Proliferation of Weapons of Mass Destruction in a Changing World

### Enrollment

1. You may register via the website by submitting the completed online registration form at [www.asser.nl/WMD2017](http://www.asser.nl/WMD2017).
2. Each participant should use a separate form.
3. Upon receipt of the completed online registration form, a confirmation e-mail including payment details will be sent to you.
4. Once the Asser Institute has received your payment in full, a final confirmation e-mail will be sent to you, making your participation at the summer programme definite.
5. The registration form constitutes a legally binding agreement. By submitting the completed registration form the registrant declares to be in accordance with the requirements and provisions described therein.
6. The T.M.C. Asser Instituut cannot be held responsible for the non-arrival of registration information. If you have not received a confirmation of your registration within 24 hours of submitting, please contact [educationtraining@asser.nl](mailto:educationtraining@asser.nl).
7. The T.M.C. Asser Instituut reserves the right to withhold registration.

### Fees and Payment Conditions

1. Fees for the week-long summer programme are € 1495.
2. The fee includes lectures, study materials, study visits, refreshments and lunch during working days, a reception and an opening dinner.
3. The full payment must be made within 10 (working) days after registration. You will only be secured of a place at the summer programme once the T.M.C. Asser Instituut has received your payment in full.
4. Participants are responsible for the cost of all international travel, accommodation, evening meals (approximately €30 per day), and if applicable, any visa charges and medical insurance. The T.M.C. Asser Instituut can provide prospective participants with a list of suitable hotels in The Hague (€70-120 per day).

### Cancellation Policy

1. Cancellations will only be accepted when your request for cancellation is submitted by e-mail to [educationtraining@asser.nl](mailto:educationtraining@asser.nl).
2. If you cancel less than four weeks prior to the starting date of the summer programme, no refund of the course fee will be given.
3. If you cancel within the allotted time (at least 4 weeks before the starting date of the course), a processing fee of €250,- will be charged. The remaining sum will be refunded.
4. The T.M.C Asser Instituut reserves the right to cancel the summer programme. In the event that such action is necessary, registrants will be informed at least four weeks in advance of the starting date of the programme.
5. In the event that the T.M.C. Asser Instituut cancels the summer programme, the full sum paid will be reimbursed.

### Visa

If you require a visa to visit the Netherlands, you are strongly advised to apply for your visa at least eight weeks prior to your departure to the Netherlands. The T.M.C. Asser Instituut does not arrange visas but will assist visa applicants where appropriate.

### Liability

The T.M.C. Asser Instituut cannot be held liable for personal injuries or for loss and/or damage to the personal belongings of participants either during or as a result of their participation in the programme.