

Registration Information & Conditions

Winter Academy - Doing Business *Right*: The Legal roads to Corporate Social Responsibility 8-12 January 2018

Enrollment

1. You can register via the website by submitting the completed online registration form at www.asser.nl/WinterAcademyDoingBusinessRight2018
2. Each participant should use a separate form.
3. Upon receipt of the completed online registration form, an automatic reply e-mail including payment details will be sent to you.
4. Once the Asser Institute has received your payment in full, a confirmation e-mail will be sent and thus your place in the Winter Academy will be guaranteed.
5. The registration form constitutes a legally binding agreement. By submitting the completed registration form the registrant declares to be in accordance with the requirements and provisions described therein.
6. The T.M.C. Asser Instituut cannot be held responsible for the non-arrival of registration information. If you have not received an automatic message within one hour after submitting the registration form, please contact educationtraining@asser.nl.
7. The T.M.C. Asser Instituut reserves the right to withhold registration.

Fees and Payment Conditions

1. The fees for the week-long programme are € 1295 (regular) and €895 (students and NGO employees).
2. The fee includes lectures, study materials, refreshments and lunch during working days, a reception and an opening dinner.
3. The full payment must be made within 10 (working) days after registration. You will only be secured of a place once the T.M.C. Asser Instituut has received your payment in full.
4. Participants are responsible for the cost of all international travel, accommodation, evening meals (approximately €30 per day), and if applicable, any visa charges and medical insurance. The T.M.C. Asser Instituut can provide prospective participants with a list of suitable hotels in The Hague (€70-120 per day).

Cancellation Policy

1. Cancellations will only be accepted if your request for cancellation is submitted by e-mail to educationtraining@asser.nl.
2. If you cancel less than three weeks prior (after 18 December 2017) to the starting date of the Winter Academy, no refund of the course fee will be given.
3. If you cancel within the allotted time (at least three weeks before the starting date of the course, 18 December 2017 latest), a processing fee of €250,- will be charged. The remaining sum will be refunded.
4. The T.M.C Asser Instituut reserves the right to cancel the Winter Academy. In the event that such action is necessary, registrants will be informed at least three weeks (until 18 December 2017) in advance.
5. In case the T.M.C. Asser Instituut cancels the programme, the full sum paid will be reimbursed.

Visa

If you require a visa to visit the Netherlands, you are strongly advised to apply for your visa at least eight weeks prior to your departure to the Netherlands. The T.M.C. Asser Instituut does not arrange visas but will assist visa applicants where appropriate.

Liability

The T.M.C. Asser Instituut cannot be held liable for personal injuries or for loss and/or damage to the personal belongings of participants either during or as a result of their participation in the programme.