

# Registration Information & Conditions 2020

## International Public Interest Advocacy Workshop, 1-3 July 2020

### Enrolment and Participation

1. You may register via the website by submitting the completed online registration form at <https://www.asser.academy/register/IPIAWorkshop2020>
2. Each participant should use a separate form.
3. Upon receipt of the completed online registration form, you will be directed to a secure online payment environment.
4. Your place in the workshop is confirmed only when the online registration form has been submitted and the payment has been received.
5. The registration form constitutes a legally binding agreement. By submitting the completed registration form the registrant declares to be in accordance with the requirements and provisions described therein.
6. The T.M.C. Asser Instituut cannot be held responsible for the non-arrival of registration information. If you have not received confirmation of your registration within 24 hours of submitting, please contact [educationtraining@asser.nl](mailto:educationtraining@asser.nl).
7. The T.M.C. Asser Instituut reserves the right to withhold registration.
8. After successful attendance of the programme, a certificate of completion will be provided.

### Fees and Payment Conditions

1. The fee for the workshop is €200,-.
2. A reduced fee of €100,- has been made available for students/interns.
3. The fee includes online lectures and study materials\*.
4. The full payment must be made within 10 days after receipt of the confirmation e-mail. You will only be secured of a place in the workshop once the T.M.C. Asser Instituut has received your payment in full.

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### Cancellation Policy

1. Cancellations will only be accepted when your request for cancellation is submitted by e-mail to [educationtraining@asser.nl](mailto:educationtraining@asser.nl).
2. You have the right to withdraw your participation within 14 days of completing the payment, and the full sum paid will be reimbursed.
3. Once the abovementioned 14-day withdrawal period has expired, if you cancel less than four weeks prior to the starting date of the workshop, no refund of the course fee will be given.
4. Once the abovementioned 14-day withdrawal period has expired, if you cancel within the allotted time (at least 4 weeks before the starting date of the course), a processing fee of €50 will be charged. The remaining sum will be refunded.
5. The T.M.C. Asser Instituut reserves the right to cancel the workshop. In the event that such action is necessary, where possible registrants will be informed at least four weeks in advance of the starting date of the programme.
6. In the event that the T.M.C. Asser Instituut cancels the workshop, the full sum paid will be reimbursed.

### Liability

The T.M.C. Asser Instituut cannot be held liable for personal injuries or for loss and/or damage to the personal belongings of participants either during or as a result of their participation in the programme.